

3/26/2020

Kairos Inside Volunteers Special Variance for Agape Encouragement Letters to Kairos Graduates

Approved by Board of Directors on 3/26/2020 and valid until Kairos suspension lifted.

IF and only if the Correctional Facility agrees, Kairos Inside volunteers can write a generic 'agape' encouragement letter to the Kairos community inside the prison during the COV-19 suspension.

IF they allow, Kairos must follow the guidance of your local facility and also the guidelines below:

- The Advisory Council must gain approval and arrange the process of sending letters through appropriate prison contact with the facility. IF arranged, then share with the volunteers the facility and Kairos guidelines.
- Notes of encouragement must be sent to a Correctional Facility person as defined by the facility, such as the Chaplain, for distribution.
- The Correctional Facility can define how they will receive them and how they will distribute depending on their processes and approval systems.
- Address letters to Kairos Family or to Kairos Graduates or to Kairos Community, not to an individual.
- Do not write to an individual person related to Kairos or address the letters to an individual. We want to send so all Kairos graduates receive the letters.
- If the Chaplain wants to share with non-graduates too that is their decision.
- Do not put your contact information on the letter, direct communication is not allowed.
- As always, under no circumstances can JPay or similar systems for letters, funds, or other be used by a Kairos volunteer to send anything to a Kairos graduate.
- This is only for active current Kairos Inside volunteers that have been on Weekend teams and/or participating in Continuing ministry.

The 'Agape' encouragement letter: (on plain white unlined paper)

- Make sure the letter is short (no more than one page), encouraging, and Scripture based.
- Remember they are used to "sheltering in place" so some of their world has not changed as it has for us.
- Remind them to be the church - To pray, to encourage others, to be accountable, and to look to God who is in control.
- Remind them Kairos will be back as soon as it is safe and allowed.

Kairos Inside program manual does not allow correspondence. During this COV-19 time we are allowing an exception for encouragement purposes only. Allowing correspondence will cease once we are able to resume the Kairos Inside program.